



# PECHANGA INDIAN RESERVATION

## *Temecula Band of Luiseño Mission Indians*

Post Office Box 1477 • Temecula, CA 92593  
Telephone (951) 770-6000 Fax (951) 695-1778

Tribal Chairman:  
Mark Macarro

Council Members:  
Raymond J. Basquez, Jr.  
Catalina R. Chacon  
Marc Luker  
Robert "R.J." Munoa  
Russell "Butch" Murphy  
Michael A. Vasquez

## JOB DESCRIPTION

**POSITION:** Tribal Ranger  
**STATUS:** Non-Exempt  
**CLASSIFICATION:** Full-Time  
**DEPARTMENT:** Tribal Ranger Department  
**SUPERVISOR:** Corporal  
**RATE OF PAY:** DOE

Tribal Secretary:  
Louise Burke

Tribal Treasurer:  
Robyn Delfino

### SUMMARY:

Provide law enforcement services and appropriate emergency assistance for the Pechanga Indian Reservation and its residents, Government Facilities/staff, and the Band's business interests.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Rangers are first responders to any calls for service or on site observation requiring law enforcement intervention to keep the peace or prevent criminal activity from occurring.
- Rangers conduct investigations and write reports of alleged misconduct, criminal activity, traffic accidents, etc.
- Rangers enforce Tribal ordinances for Pechanga Band of Luiseno Indians.
- Rangers staff various stationary posts, provide traffic/crowd control, conduct foot patrols of Government facilities and provide law enforcement services for special events sponsored by the Tribal Government and the Casino, when required.
- Rangers regularly conduct routine patrols throughout the Pechanga reservation, including governmental buildings, remote areas, and other properties owned by the Pechanga Band.
- Rangers handle all animal control violations and investigate animal related incidents that occur on the reservation.
- Depending on experience, Rangers may be placed on special assignment (i.e. investigation, court services and programs).
- Participates in job related training and courses to maintain skills, knowledge and abilities necessary to perform duties.
- Must be in good physical condition to fulfill duties as assigned.
- Must be willing to participate in the planning and implementation of various crime prevention and public relations programs in the community at large.
- Must be willing to handle, capture, relocate and/or kennel various animals/snakes. (Training will be provided.)
- Must be able to obtain a California Concealed Weapons Permit.
- All other job related duties as assigned.
- Must adhere to all policies and procedures of the Pechanga Tribal Government.
- The duties and responsibilities listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Hiring Preference: The Pechanga Tribal Government is an equal opportunity employer. Consistent with federal law, the Pechanga Band of Luiseno Indians applies Indian preference in employment. It is the policy of the Pechanga Tribal Government to give preference in hiring, promotions, and transfers into vacant positions to qualified applicants in the following order: 1) Pechanga Tribal Members; 2) Pechanga Tribal Member Spouses; 3) non-member American Indians. At-Will Employment: Employment with the Pechanga Tribal Government is at-will and can be terminated with or without cause, and with or without notice, at any time, either at the option of the employee or the Pechanga Tribal Government. Drug Testing: The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing. Background Investigation: All candidates and employees may be subject to a background investigation.

### QUALIFICATIONS, EDUCATION & EXPERIENCE:

- High school graduate or GED equivalent with at least two years experience in a law enforcement or security related field.
- At least two years or more experience working as a first responder in a law enforcement environment preferred
- Must be in good physical and mental health.
- Must be 21 years of age.
- Must possess a valid California class C driver's license and show proof of a California Department of motor vehicle report at time of interview.
- Must be familiar with Microsoft Office (i.e. Word, Excel, and feel comfortable with working on other computer related programs.
- Preferred Peace Officer Standard Training (POST) Certificate.
- Must have current P.C. 832 training, both classroom and firearms through an accredited/recognized training facility.
- Must obtain a guard card and firearms permit from the state of California as an armed security officer from the Bureau of Security and Investigative Services.
- Must have no record of felony arrests or convictions. No DUI, alcohol or drug related offenses within the last year.
- Must be able to prove eligibility to work in the United States.
- Must have strong written and oral communication skills.
- Must be flexible to work any shift.
- Must be available to attend training scheduled to bring the candidate up to standards.
- This position must comply with the Pechanga Tribal Government's Drug-Free Workplace Policy. This includes: pre-employment testing, post-accident or injury, and random testing.
- Must successfully pass a pre-employment background investigation.

### KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of relevant policies, procedures and the California Penal Code to promote effective law enforcement operations for the protection of Pechanga Band.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition and grammar.
- Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders.
- Ability to give full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Must be able to maintain objective approach to a problem under unpleasant circumstances, to enforce law, to reason and make sound decisions in emergencies, to demonstrate skill in use of firearms and other applicable equipment to crime control and criminal apprehension.
- Must be reliable, responsible, and dependable and fulfill obligations.
- Must be able to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Must be aware of other reactions and understand why they react as they do.
- Must be able to talk to others and convey information effectively.
- Ability to analyze information and evaluate results to choose the best solution and solve problems.
- Ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.
- Ability to apply general rules to specific problems to produce answers that make sense.
- Ability to combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events).

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- Ability to listen to and understand, information and ideas presented through spoken words and sentences.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, sit, walk and talk or hear. They must be able to speak the English language, speak clearly so listeners can understand and understand the speech of another person. The employee is often required to use hands to finger, handle, feel or grasp objects; and reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl. The employee may be required to carry, drag or restrain individuals from 50-300 pounds and must occasionally lift and/or move more than 100 pounds.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is required to be able to see the differences between colors, shades and brightness and be able to see details that are less than a few feet away.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those and employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, there may be conditions of high stress and threat to personal safety during periods of seizure and arrest. The employee is regularly exposed to outside weather conditions. The employee is occasionally exposed to high precarious places; fumes or airborne particles and risk of electric shock. The noise level in the work environment is usually moderately loud.

***Employee's acknowledgement:*** I acknowledge by my signature below, that the duties listed on this job description represent those tasks falling within my immediate responsibility. I understand that the Pechanga Tribal Council has the right to change this job description at any time with or without notice.

\_\_\_\_\_

Signature of Employee

\_\_\_\_\_

Date

\_\_\_\_\_

Print name of employee

\_\_\_\_\_

Signature of Employee's Manager

\_\_\_\_\_

Date

\_\_\_\_\_

Print name of employee's manager

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