



# PECHANGA INDIAN RESERVATION

*Temecula Band of Luiseno Mission Indians*

Post Office Box 1477 • Temecula, CA 92593  
Telephone (951) 770-6000 Fax (951) 695-1778

Tribal Chairman:  
Mark Macarro

Council Members:  
Raymond J. Basquez, Jr.  
Catalina R. Chacon  
Marc Luker  
Robert "R.J." Munoa  
Russell "Butch" Murphy  
Michael A. Vasquez

## JOB DESCRIPTION

**POSITION:** Cable Technician  
**STATUS:** Non-Exempt  
**CLASSIFICATION:** Full-Time  
**DEPARTMENT:** Fiber  
**SUPERVISOR:** Director Information Technology  
**RATE OF PAY:** DOE

Tribal Secretary:  
Louise Burke

Tribal Treasurer:  
Robyn Delfino

### SUMMARY:

The primary responsibilities of the cable technician will be to install, test and repair various types of low voltage wiring including but not limited to CAT5/6, Fiber Optics, CCTV, access control, AV, etc. . The technician must excel in customer service skills and be capable of effective communication with clients, management and fellow employees.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide unparalleled customer service excellence.
- Access Fiber Optic Terminals to repair or install service.
- Troubleshoot technical issues swiftly and accurately.
- Assist FTTH customers with basic home network troubleshooting.
- Install FTTH equipment inside and outside customer's homes.
- Assemble, install and manage equipment racks, cabinets and cable support.
- Adhere to existing practices and standards to ensure consistent quality.
- Operate equipment, vehicles, hand tools, power tools, ladders, leakage detection devices, and test equipment following safety standards.
- Must be willing and able to work nights and/or weekends or adjust schedule when necessary and available to alternate after hour on-call support for emergency repairs.
- Perform major and minor preventive maintenance and repairs by troubleshooting cabling system issues.
- Develop in-depth knowledge of National Building Codes and standards.
- Record time and materials used on daily work assignment.
- Complete and maintain required paperwork including installation checklist, timesheets, service orders, vehicle inspection report and various other logs.
- Return all equipment and supplies to respective locations after the job completion.
- Understand, promote and adhere to environmental, health & safety policies.
- Assist co-workers with installation and routine maintenance of structured cabling systems.
- Must adhere to all policies and procedures of the Pechanga Tribal Government.

**Hiring Preference:** The Pechanga Tribal Government is an equal opportunity employer. Consistent with federal law, the Pechanga Band of Luiseno Indians applies Indian preference in employment. It is the policy of the Pechanga Tribal Government to give preference in hiring, promotions, and transfers into vacant positions to qualified applicants in the following order: 1) Pechanga Tribal Members; 2) Pechanga Tribal Member Spouses; 3) non-member American Indians. **At-Will Employment:** Employment with the Pechanga Tribal Government is at-will and can be terminated with or without cause, and with or without notice, at any time, either at the option of the employee or the Pechanga Tribal Government. **Drug Testing:** The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing. **Background Investigation:** All candidates and employees may be subject to a background investigation.

The list of duties and responsibilities above is not an exhaustive list. In addition to the duties and responsibilities listed above, the employee will be required to perform other job-related duties, as assigned, that are consistent with the employee's job position and qualifications.

#### QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- Associates Degree, or applicable Cisco CCENT or CCNA certifications is a plus.
- Fiber Installation or Fiber Splicing certifications are highly preferred.
- 2+ years' experience installing and troubleshooting low voltage wiring including CAT5/6 SM MM Fiber, Coax required.
- Strong mechanical and analytical ability required
- Knowledge of copper and fiber color codes required.
- Microsoft Office product proficiency required, specifically Word, Excel and Outlook.
- Good written and verbal communication skills.
- Need to be computer savvy to optimize internal software to create diagrams for scope of work and technical documentation.
- Must be detail oriented and customer service focused.
- Must be able to carry up to 50 lbs. regularly, may be asked to lift up to 100 lbs.
- Must be able to climb and operate extension ladders.
- Must be able to safely operate an aerial lift.
- Must be able to climb poles with proper equipment.
- Must be comfortable working at heights of 2-40Ft
- Must be able to carry, climb and maneuver an 80-pound, 28-foot extension ladder.
- Must possess a valid California Class C driver's license.
- Must have a clean DMV record and proof of insurance.
- Must have the capacity and willingness to learn and quickly grasp best trade practice.
- This position must comply with the Pechanga Tribal Government's Drug-Free Workplace Policy. This includes: pre-employment testing, post-accident or injury, and random testing.
- Must successfully pass a pre-employment background investigation.

#### KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to take direction and complete tasks with limited supervision
- Ability to operate vehicles, hand tools, power tools, ladders, leakage detection devices, and test equipment.
- Ability to multi task under pressure.
- Ability to work independently or in a team to complete tasks in a timely manner.
- Ability to keep your hand and arm steady while moving your arm or while holding your arm and hand in one position.
- Ability to coordinate two or more limbs (for example, two arms, two legs, or one leg and one arm) while sitting, standing, or lying down. It does not involve performing the activities while the whole body is in motion.
- Ability to use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

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**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The Pechanga Tribal Government may, upon request and in its sole discretion, grant an accommodation it deems reasonable and necessary to enable an employee with a disability to perform the essential functions of the job.

While performing the duties of this job, the employee is frequently required to sit, and talk or hear. They must be able to speak the English language, speak clearly so listeners can understand and understand the speech of another person. The employee is constantly required to use hands to finger, handle, feel, grasp or operate objects; and reach with hands and arms. The employee is frequently required to kneel, squat, stand, walk, or crawl for long periods of time. The employee must regularly carry up to 50 pounds and lift up to 100 pounds. The employee will frequently use extension ladders and climb poles while carrying equipment.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is required to be able to see the differences between colors, shades and brightness, specifically color-coded wiring and be able to see details that are less than a few feet away.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those and employee encounters while performing the essential functions of this job. The Pechanga Tribal Government may, upon request and in its sole discretion, grant an accommodation it deems reasonable and necessary to enable an employee with a disability to perform the essential functions of the job.

This job operates indoors and outdoors, inside homes and office buildings, outdoors and underground. This role frequently works high above ground, such as scaffolding, in construction zones or production areas, underground in confined spaces for long periods of time, and areas that are not temperature controlled. The role uses moving mechanical equipment and standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. The noise level in the work environment is usually quiet while in the office and noisy while utilizing equipment.

*Employee's acknowledgement:* I acknowledge by my signature below, that the duties listed on this job description represent those tasks falling within my immediate responsibility. I understand that the Pechanga Tribal Council has the right to change this job description at any time with or without prior notice.

Signature of Employee	Date	Print name of employee
Signature of Employee's Manager	Date	Print name of employee's manager

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