



PECHANGA BAND OF INDIANS

Pechanga Indian Reservation

Post Office Box 1477 • Temecula, CA 92593
Telephone (951) 770-6000 Fax (951) 695-1778

JOB ANNOUNCEMENT

POSITION TITLE:	<u>Monitor</u>	OPENING DATE:	<u>October 2, 2024</u>
CLASSIFICATION:	<u>Full-Time</u>	FILING DEADLINE:	<u>Continuous</u>
STATUS:	<u>Non-Exempt</u>	DEPARTMENT:	<u>Cultural Resources</u>
RATE OF PAY:	<u>DOE</u>	SUPERVISOR:	<u>Dir. Cultural Resources</u>

HIRING PREFERENCE POSITION CATEGORY:	A
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SUMMARY:

Tribal Monitors are representatives of the Pechanga Cultural Resources Department as well as the Pechanga Band itself. Monitors are required to conduct themselves in a professional manner while adhering to all field supervisor instructions involving potential impact to cultural areas and the handling of cultural discoveries.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Monitor all ground distributing activity including mass grading, grubbing, weed abatement, trenching and any excavation on previously disturbed and undisturbed ground.
- Follow standard procedures and Tribal protocol for treatment of ceremonial artifacts and Human Remains.
- Help to ensure all Native American human remains and any associated grave items are treated with culturally appropriate dignity.
- Observe proper safety habits at all times.
- Recognize and identify cultural artifacts, human remains, village sites, and midden deposits.
- Ensure excavation or disturbance of the site is halted and the appropriate state laws are followed should human remains or other new discoveries need to be evaluated.
- Share information so that others will understand the cultural importance of the features involved.
- Work closely with other Monitors as appropriate and under the direct supervision of a Monitor Supervisor.
- Complete Monitor training as needed.
- Must adhere to all policies and procedures of the Pechanga Tribal Government.

QUALIFICATIONS, EDUCATION AND EXPERIENCE:

- High School Diploma or GED preferred.
- Basic knowledge of Átáaxum ethnology and how it applies to understanding archaeological sites and traditional cultural properties.
- Basic knowledge of Southern California native plants, their habitat, and how they were used by Native peoples.

Hiring Preference: The Pechanga Tribal Government is an equal opportunity employer. Consistent with federal law, the Pechanga Band of Indians applies Indian preference in employment. It is the policy of the Pechanga Tribal Government to give preference in hiring, promotions, and transfers into vacant positions to qualified applicants in the following order: 1) Pechanga Tribal Members; 2) Pechanga Tribal Member Spouses; 3) non-member American Indians. At-Will Employment: Employment with the Pechanga Tribal Government is at-will and can be terminated with or without cause, and with or without notice, at any time, either at the option of the employee or the Pechanga Tribal Government. Drug Testing: The Pechanga Tribal Government is a drug-free workplace. All employees are subject to drug testing. Background Investigation: All candidates and employees may be subject to a background investigation.

- Must have an interest, willingness and understanding of the importance of preserving the Native American culture and artifacts.
- Clean DMV record.
- Ability to lift and move 50 pounds.
- Ability to communicate effectively, both written and verbal.
- Valid California driver's license.
- Complete CPR/First Aide training as **required**.
- This position must comply with the Pechanga Tribal Government's Drug-Free Workplace Policy. This includes: pre-employment testing, post-accident or injury, and random testing.
- Must successfully pass a pre-employment background investigation.

BENEFITS:

The Pechanga Band offers a comprehensive and competitive benefit package for all full-time employees. Benefits include the following:

- **Paid Time Off** – Vacation, Sick and Holiday pay
- **Retirement** - 401(k) retirement plan with a generous employer match
- **Health & Wellness Coverage** - Medical, dental and vision coverage
- **Life and Long Term Disability** - \$25,000 employer paid life and Long Term Disability
- **Flexible Spending Accounts** – Healthcare and Dependent care reimbursement accounts
- **Supplemental Life and Accidental Death and Dismemberment (AD&D) Insurance**
- **Supplemental Coverage** – Disability, Accident, Cancer, Life, and Hospital Confinement
- **Legal Shield and Identity Shield**
- **Pet Insurance**
- **Education Reimbursement Opportunities** – For pre-approved specific, job related education
- **Employee Assistance Program (EAP)** – Face-to-face counseling, Legal assistance, Financial assistance, ID recovery, Tobacco cessation, Dependent care and Daily living resources, and Crisis consultation

COMPLETE JOB DESCRIPTION AND APPLICATIONS ARE AVAILABLE AT:

PECHANGA GOVERNMENT CENTER
12705 PECHANGA ROAD TEMECULA, CA 92592

WWW.PECHANGA-NSN.GOV

Send application and resume to:

Email: HR@PECHANGA-NSN.GOV

Fax: 951-587-2209

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